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To all Members of this Parish Council

28th September 2023

Committee Members: Councillors Mrs L Dugmore, N Dugmore, T Hoof, J Urey and R Overton. Ex-officio members: Councillor Miss F Doran.

Dear Councillor,

You are summonsed to attend a meeting of the
Staff and Personnel Committee Meeting on Monday 2nd October 2023 commencing at 7.00pm.
The meeting will be held at Turreff Hall, Donnington

AGENDA

P23/10/01 Election of Chairman: To elect a Chairman for this Committee.

P23/10/02 Election of Vice-Chairman: To elect a Vice-Chairman for this Committee.

P23/10/03 Apologies: To note the apologies of those unable to attend.

P23/10/04 Declaration of Interests: Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

P23/10/05 Terms of Reference: To agree the Terms of Reference for this Committee.

Private Session

Councillors are asked to consider entering into Private Session. Under the Public Bodies (Admission to Meetings) Act 1960 S1(2) and under Section 100(A) of the Local Government Act 1972, the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.

P23/10/06 Staff Retention and Salary Review

To consider a Salary Review of this Parish Council's Staff in comparison to other Town and Parish Councils, to ensure that salaries are commensurate with the tasks being carried out and to ensure retention of staff. Also, to consider changing the role of the Assistant Clerk to Deputy Clerk and Finance Officer.

Ralph L Morgan
Clerk to the Parish Council

